



HEDLAND SENIOR HIGH SCHOOL

School Board Meeting Agenda

Together We Achieve

Date and time: Thursday 22 February 2018, 4:00pm **Location:** Conference Room

Board Members:

| | | | |
|--------------------|---|------------------|--|
| Av Swami | Hedland SHS Principal | Camilo Blanco | Representative Town of Port Hedland |
| Patrik Mellberg | Parent Representative Board Chair | Ngaire Whyte | Parent Representative |
| Lincoln Tavo | Community Representative (FMG) Vice-Chair | Tricia Hebbard | Parent Representative |
| Warren Wellbeloved | Community Representative (BHP) | Narelle Ward | Community Representative (Port Primary) |
| Jeanette Hasleby | Community Representative (Roy Hill) | Vacant | Community Representative |
| Rachael Green | Community Representative (Meta Maya) | Vacant | Hedland SHS Staff Representative |
| Paul Thomas | Community Representative (Police) | vacant | Hedland SHS Staff Representative |
| Therese Anderson | Community Representative (Port Hedland Chamber of Commerce Inc) | Karen Ballantyne | Hedland SHS – Manager Corporate Services – Ex Officio |

| TIME | Item # | Meeting No. # 1 Thursday 22 February 2018, 4:00pm - 6:00pm Hedland Senior High Conference Room | Led By: | Action: |
|---------------|------------|--|---------|--------------|
| 4:00pm | 1.0 | Welcome and Apologies | | |
| | 1.1 | Opening and welcome | Chair | For Noting |
| | 1.2 | Apologies/Absentees | Chair | For Noting |
| | 1.3 | Confirmation of Agenda | Chair | For Noting |
| | 2.0 | Disclosure of Interests | | |
| | 2.1 | Board members to declare any real, perceived, or potential conflict of interest in relation to any items on the Agenda for this meeting. | Chair | Note/Confirm |
| 4:05pm | 3.0 | Minutes of Previous Meeting | | |
| | 3.1 | Review of previous meeting minutes (Appendix 1) | Chair | Confirm |
| | 3.2 | Actions arising/open from previous meeting/s (Appendix 2) <ul style="list-style-type: none"> • Including Appendices 3 & 4 relating to action item #45 | Chair | For Noting |
| 4:15pm | 4.0 | Items of Business | | |
| | 4.1 | Election of Chair and Vice-Chair | AS/PM | Discussion |
| | 4.2 | Board tenure and Composition <ul style="list-style-type: none"> 4.2.1 Composition – ideal composition and regular reviews 4.2.2 Tenure – process when members resign 4.2.3 Corporate memory and need to stagger tenures 4.2.4 Date for elections – September | AS/PM | Discussion |
| | 4.3 | Board Meeting Frequency 2018 <ul style="list-style-type: none"> 4.3.1 Two meetings per term 4.3.2 Two Public Meeting dates to be confirmed for 2018 | AS/PM | Discussion |

| Items of Business (Continued) | | Led By: | Action: |
|-------------------------------|--|--|---------------|
| 4.4 | ERG Progress on Prescribed Actions - to be standing Agenda items on all Board meetings for this year | AS/PM | Discussion |
| 4.5 | Board Training | AS/PM | Discussion |
| 4.6 | Terms of Reference Review | AS/PM | Discussion |
| 4.7 | Board Self Reflection (Appendix 5) | | |
| 4.8 | Public letter (Penny Curtis) - Feedback from Public meeting held Nov 30 2017 (Appendix 6) | PM/LT | Discussion |
| 4.9 | Public Board Meeting 2017 4.8.1 Board self-review on learning's, format and what content to deliver to public 4.8.2 Self-Reflection Survey completed in Nov 2017 (App 3) | AS/PM | Discussion |
| 4.10 | Public Board meeting agenda for Thursday 5 April 2018 | AS/PM | Discussion |
| 4.11 | SLIDO and future use (Appendix 7) | AS/PM | Discussion |
| 4.12 | HSHS Facebook (FB) page & Hedland High families FB page <ul style="list-style-type: none"> Students stories into the community – Youth having a say Board members to like pages/spreading positive posts | TH | Discussion |
| 4.13 | Parent Open Day (Student Free Day) Wednesday 20 June 2018 | AS | Decision |
| 5:30pm | 5.0 | Reports and Operational Matters | |
| | 5.1 | Financial Report | KB Note |
| | 5.2 | Principal Report | AS Note |
| 5:45pm | 6.0 | Other Business | |
| | 6.1 | | |
| 5:50pm | 7.0 | Round Table | |
| | 7.1 | | |
| | 8.0 | Next Meeting Confirmation: | |
| | 8.1 | Thursday 5 April 2018 @ 4pm – PUBLIC Meeting | Chair Note |
| 6.00pm | 9.0 | Meeting Close: | |
| | | | Chair |