



HEDLAND SENIOR HIGH SCHOOL PERMISSION TO USE STUDENT IMAGES AND WORK

THE DEPARTMENT OF EDUCATION AND TRAINING "INFORMATION PRIVACY AND SECURITY POLICY" AND PROCEDURES COVER THE USE OF PERSONAL INFORMATION, AND IN PARTICULAR THAT THE PERSONS PROVIDING CONFIDENTIAL INFORMATION HAVE THE RIGHT TO KNOW HOW IT WILL BE USED.

The Department of Education and Training "Information Privacy and Security Policy" and procedures cover the use of personal information, and in particular that the persons providing confidential information have the right to know how it will be used.

This policy also relates to the use of student/staff stills/video footage/digital images, and any other means of electronic communication. The policy requires that permission must be sought from parents when photographs or digital images of students are to be used outside the classroom environment.

Examples of this would include:

- Photographs taken for the local community paper to promote a school activity/event;
- Digital images taken electronically and placed on the school web site and/or included in a CD-ROM to promote the school;
- Video footage of students used to promote the school.

PERMISSION TO USE STUDENT IMAGES AND WORK

I _____ DO DO NOT give permission to Hedland Senior High School to use images and works of my child _____

(please print name) in Year 7 8 9 10 11 12 solely for promotional purposes as stated in the above examples.

Parent/Guardian Signature _____ Date _____

Hedland Senior High School is seeking your permission to use photographs or digital images of your child to promote school activities and/or events in all forms of media.

Some examples are:

- School Ball photos in the local community paper;
- Art and Photography work at exhibitions;
- Country Week team photos in newspapers and/or on the school web page.
- Student images in the Hedland Senior High School Prospectus;
- Photos of individuals in the school newsletter "Link Up";
- And any other public displays of images and/or work or reference to thereof.

Please complete the tear off slip below and return it to school as soon possible with your child.

HEDLAND SENIOR HIGH SCHOOL MOBILE PHONE/ELECTRONIC DEVICE POLICY

TO ENSURE THE SAFETY OF ALL STAFF AND STUDENTS, MOBILE PHONES/ELECTRONIC DEVICES INCLUDING EAR PIECES ARE NOT TO BE USED DURING SCHOOL HOURS (7:30 AM TO 2:30PM).

- Mobile phones/electronic devices, including ear pieces, are to be turned off before entering school grounds.
- Students who are seen using their device without permission will be given a verbal reminder of the school policy, if seen thereafter the device/s will be confiscated.
- Emergency contact for students can always be made through Administration on 9172 8000.
- Students who feel unwell are required to contact home via Administration. Students are NOT to use their mobile phone for this purpose without permission.
- The school will not take responsibility for phones/electronic devices or ear pieces that are stolen or damaged while at school.
- Any device which has been confiscated will be taken to the administration office and released only to a parent/guardian at the end of the school day.

I _____ have read and understand the above statement.

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____



HEDLAND SENIOR HIGH SCHOOL INTERNET POLICY AGREEMENT

ACCESS TO THE INTERNET IS PROVIDED FOR THE PURPOSES OF EDUCATIONAL RESEARCH AND LEARNING. THE AIM OF THIS POLICY IS TO PROVIDE RULES TO ENSURE APPROPRIATE USE OF THE INTERNET.

STUDENTS AND PARENTS PLEASE CAREFULLY READ AND THEN SIGN THE FOLLOWING AGREEMENT. NO STUDENT WILL BE PROVIDED WITH INTERNET ACCESS UNTIL THIS PARENTAL AGREEMENT IS SIGNED.

STUDENT AGREEMENT

I understand that access to the Internet from Hedland Senior High School must be in support of educational research or learning, and I agree to the following:

- I will not access any news-groups, links, list servers, web pages or other areas of cyberspace that would be considered offensive by generally accepted community standards because of pornographic, racist, violent, illegal or other content.
- I am responsible for monitoring and rejecting materials, links, dialogues and information accessed/received by me on the Internet.
- I will not use valuable Internet time playing games.
- I will be courteous and use appropriate language. I will not use obscene, harassing or abusive language and will report any cases of such language use against me or others to my teacher or the teacher librarian.
- I will follow Hedland Senior High School's "Code of Conduct" at all times.
- I accept responsibility to keep copyrighted material from entering the school. I will not break any copyright laws by posting or distributing copyrighted materials.
- I will not download software, games, music, graphics, videos or text materials.
- Plagiarism (copying) is unacceptable. Therefore I will use any printed material in a correct manner in assignments, listing its source in a bibliography and clearly stating any directly quoted materials.
- I will not reveal personal information including names, addresses, credit card details and telephone numbers of myself or others.
- I will not damage computers, computer systems or networks. If I discover any methods of causing damage I will report them to the teacher or teacher-librarian and will not demonstrate them to others.
- I will follow the current sign-on procedures for access to the computer network.

If I break any of the terms of this agreement I will be denied access to the Internet and may face further disciplinary action as determined by the Technology Committee. I am aware that each situation will be considered separately.

Print Student's Name (please print) _____

Form _____

Student's Signature _____

Date _____

Students Address _____

PARENTAL AGREEMENT

As the parent/guardian of _____
(Student's Name)

I hereby acknowledge that I have read the agreement on student use of the Internet and discussed it with my child. I understand that this is designed for educational purposes. I recognise that, while every effort will be made to monitor student use of the Internet, it is impossible for Hedland Senior High School to continually monitor and restrict access to all unacceptable materials. I further acknowledge that, while questionable material exists on the net, the user must actively seek it and therefore is responsible for bringing such material into the school. I therefore do not hold the staff or Principal of Hedland Senior High School responsible for such materials taken from the Internet.

Parent/Guardian Name (please print) _____

Parent/Guardian Signature _____

Date _____