

HEDLAND SENIOR HIGH SCHOOL

Public School Board Ordinary Meeting Minutes – Thursday 20th June, 2019.

School Conference Room

Members/Representation on Board

Bill Mann	Hedland SHS Principal	Vacancy	Parent Representative
Lincoln Tavo	Community Representative (FMG)	Tricia Hebbard	Parent Representative
Warren Wellbeloved	Chair Community Representative (BHP)	Narelle Ward	Community Representative (Cassia Primary)
Jeanette Hasleby	Deputy Chair Community Representative (Roy Hill)	Carmel Ford	Hedland SHS Staff Representative
Vacancy	Community Representative	Julian Wilmot	Hedland SHS Staff Representative
Jeremy Marklew	Community Representative (Police)	Karen Ballantyne	Hedland SHS Manager Corporate Services Ex Officio
Therese Anderson	Community Representative (Port Hedland Chamber of Com.)	Angelo Damian	Hedland SHS Head Boy
Camilo Blanco	Representative Town of Port Hedland	Annabella Knight	Hedland SHS Head Girl
Vacancy	Parent Representative	Laura Francis	Hedland SHS Ex Officio
		Niki White	Scribe

Attendees this meeting: Bill Mann, Lincoln Tavo, Jeanette Hasleby, Tricia Hebbard, Camilo Blanco, Narelle Ward, Julian Wilmot, Angelo Damian, Annabella Knight, Laura Francis.

1.0	Welcome, Apologies and Confirmation of Agenda	Led By	Action
1.1	Opening and welcome: The Chair declared the meeting open at 4:04pm	Chair	For Noting
1.2	Apologies: Karen Ballantyne, Narelle Ward, Jeremy Marklew, Theresa Anderson, Julian Wilmot (late)	Chair	For Noting
1.3	Confirmation of agenda: The Board Chair presented the agenda which was approved and accepted.	Chair	For Noting
2.0	Disclosure of interest		

2.1	The Board noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Agenda for this Meeting. <i>Reminder given by chair around the need to consider this for every meeting.</i>	Chair	Note
3.0	Minutes for review & Actions arising	Led By	Action
3.1	Review of minutes from previous meeting: The Chair presented to the Board the unconfirmed minutes from the last Board meeting held on 23 rd May, 2019 for review and approval. Motion: <i>Tricia moved to approve the previous meetings minutes as a true and accurate record, seconded by Bill.</i>	Chair	Moved: Tricia Seconded: Bill Approval Unanimous
3.2	Actions arising and outstanding from the previous meeting/s: The Chair ran through the actions arising from the previous meeting and all actions outstanding. The Actions list was updated accordingly with the following action items confirmed as being complete:	Chair	Discussion
	56 School Nurse – no progress so far		
	59 Solar Power Investigation – <ul style="list-style-type: none"> • Paul Foster from Solar Suite was conference called in to discuss • Tender process for another school has been abandoned after 3 years, even though there was a potential saving of \$200,000 / year. Process will begin again soon • Horizon have changed process for Hedland & Karratha – no longer require batteries to be acquired for their use only, bringing cost down with possible savings of around \$18,000 / year • Most cost effective to use solar consultant compared to non-solar engineering consultants • Consumption for HSHS is about 60-70 KW / hour, even when school is closed. All power generated from panels will be used • Panels lose efficiency above 25 degrees (approx. 10% lost), efficiency also lost through conversion of solar to electricity so electricity output would be around 70-80kw / hour • 100 kw = 270 panels – may need 200 kw 		

		<ul style="list-style-type: none"> Type of panels and inverters not priority, they would be the last item to focus on in process <p>Motion: <i>Bill moved to park this topic until further notice, seconded by Warren</i></p>		<p>Moved: Bill</p> <p>Seconded: Warren</p> <p>Approval Unanimous</p>
	60	<p>Upgrades to school grounds:</p> <ul style="list-style-type: none"> Correspondence – regarding letters sent to ministers – student council Meeting requests need to be sent for school tours 		
	66	<p>Education Summit:</p> <ul style="list-style-type: none"> Kathy Mann, Project Officer appointed after issue raised at last meeting Bill has had discussions about a “call to arms” to create a Healthy Sustainable Community Organisation of 3 hour meeting in September Bill has connected with Craig Parkin, Camillo, Jeanette, Colin Pepin (commissioner for children), Steve Zubrick (Telethon Kids Institute), Dave Ansil, Maureen Kelly 3 parts to summit – Define problems / Identify Strategic Solution / Call to Action. Looking for evidence from other communities around the world Bill spoke to board of key people to attend such as BHP management etc – people who have means of making a difference Warren suggested identification of stakeholders to attend as not just industry Jeanette suggested Minister, Roy Hill CEO, Edgar Basto (BHP WAIO) Lincoln suggested Elizabeth Gaines – FMG CEO The Premier was suggested as an attendee Structure will need to be streamlined – all information / statistics must be available. 	BM	

		<ul style="list-style-type: none"> Milo made suggestion of inviting federal minister as he is supporting a 0-5 program Warren brought up planning meeting dates – Bill said dates will be given early next term. Warren said stakeholders need to be locked in by end of this term, so he will work with Jeanette on that Tricia asked how parents will fit in with this after the summit – Bill said there will be a strong promotional media presence asking for community feedback 		
4.0	Items of Business		Led By	Action
4.1	Board Positions <ul style="list-style-type: none"> CCI & Jeanette places up for renewal Lincoln discussed maximum board members according to Terms of Reference being 15 Margi Faulkner has been nominated to be on board Bill suggested terms of reference be changed to accommodate more members Indigenous rep not found yet, parent rep coming on board is indigenous, board to vote for parent to play both parent & indigenous roles if they agree <p>Action: Lincoln will research how to change the terms of reference</p> <p>Motion: <i>Bill moved reappoint both Theresa & Jeanette, also to appoint parent reps and Margi Faulkner to positions seconded by Tricia</i></p>		Chair	Discussion Moved: Bill Seconded: Tricia
4.2	ERG Survey <ul style="list-style-type: none"> Concluding visit 23rd July – Term 3 Response reviewed by board Lincoln – surprised by neutrality of results Laura – uncertainty around future / new principal 		BM	Discussion
5.0	Incoming Correspondence		Led By	Action
5.1	Nothing for Note		Chair	For Noting
6.0	Reports and Operational Matters		Led By	Action
6.1	Financial Report: <ul style="list-style-type: none"> Bill spoke on Karen's behalf 		BM	For Noting

	<ul style="list-style-type: none"> Funds currently in credit Transfer salaries into cash next month Approx. \$100,000 unallocated funds 		
6.2	Student Council Feedback <ul style="list-style-type: none"> Feedback from students generally positive Graduation gowns and caps for Oct/Nov – go back to SSM for discussion. Tricia asked where funds will come from – this is yet to be discussed Letter to minister drafted for more upgrades to school Jeanette suggested to ask for something specific such as a piece of infrastructure – ask for items not dollars Council will sign one letter to send to ministers with one contact person 	AD & AK	For Noting
6.3	Staff Feedback <ul style="list-style-type: none"> Nothing to note – feedback will be given at next meeting 	CF	For Noting
6.4	Business Plan Progress Report <ul style="list-style-type: none"> Laura gave presentation of business plan, data tracking and targets 	LF	For Noting

7.0	Industry Sub Group	Led By	Action
7.1	<ul style="list-style-type: none"> Jeanette - CME (Chamber of Minerals and Energy) have been discussing community initiatives. Consultation was supposed to happen around digital projects and desire from CME to have everyone contribute resources for a program to be rolled out to all schools across the state. Digital resources focus HSHS has not been consulted as they should have been Camillo stated TOPH is undertaking high speed internet infrastructure and would like the board to make support known to council so that digital package is possible Angelo believes this would be beneficial to students, particularly SIDE students Pilot for curriculum to be rolled out across 30 schools (including primary) in the Pilbara if agreed on 	Chair	For Noting
8.0	Items for next meeting/General Business	Led By	Action
8.1	Items for next meeting: <ul style="list-style-type: none"> Nothing for Note 		For Noting

		Chair	
8.2	Other Business: <ul style="list-style-type: none"> Industry tutoring – Warren met with BHP and is discussing info with Andrea Parker Schedule to meet needs of students, school & industry. 	Chair	For Discussion
9.0	Next Meeting		
9.1	15 th August 2019 4-6pm	Chair	
9.0	Meeting Close		
9.1	The meeting was declared closed by the chair at 6:08pm	Chair	

Signed: Lincoln Tavo (Chair)

Date:

Signed Bill Mann (Principal):

Date:
