

HEDLAND SENIOR HIGH SCHOOL

Public School Board Ordinary Meeting Minutes – Thursday 23rd May, 2019.

School Conference Room

Members/Representation on Board

Bill Mann	Hedland SHS Principal	Vacancy	Parent Representative
Lincoln Tavo	Community Representative (FMG)	Tricia Hebbard	Parent Representative
Warren Wellbeloved	Chair Community Representative (BHP)	Narelle Ward	Community Representative (Cassia Primary)
Jeanette Hasleby	Deputy Chair Community Representative (Roy Hill)	Carmel Ford	Hedland SHS Staff Representative
Vacancy	Community Representative	Julian Wilmot	Hedland SHS Staff Representative
Jeremy Marklew	Community Representative (Police)	Karen Ballantyne	Hedland SHS Manager Corporate Services Ex Officio
Therese Anderson	Community Representative (Port Hedland Chamber of Com.)	Angelo Damian	Hedland SHS Head Boy
Camilo Blanco	Representative Town of Port Hedland	Annabella Knight	Hedland SHS Head Girl
Vacancy	Parent Representative	Laura Francis	Scribe

Attendees this meeting: Bill Mann, Lincoln Tavo, Jeanette Hasleby, Jeremy Marklew, Therese Anderson, Tricia Hebbard, Camilo Blanco, Narelle Ward, Julian Wilmot, Angelo Damian, Annabella Knight, Karen Ballantyne, Laura Francis.

1.0	Welcome, Apologies and Confirmation of Agenda	Led By	Action
1.1	Opening and welcome: The Chair declared the meeting open at 4:00pm	Chair	For Noting
1.2	Apologies: Carmel Ford.	Chair	For Noting
1.3	Confirmation of agenda: The Board Chair presented the agenda which was approved and accepted.	Chair	For Noting
2.0	Disclosure of interest		
2.1	The Board noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Agenda for this Meeting. <i>Reminder given by chair around the need to consider this for every meeting.</i>	Chair	Note

3.0	Minutes for review & Actions arising		Led By	Action
3.1	<p>Review of minutes from previous meeting:</p> <p>The Chair presented to the Board the unconfirmed minutes from the last Board meeting held on Thursday 28th March, 2018 for review and approval.</p> <p>Motion: <i>Bill moved to approve the previous meetings minutes as a true and accurate record, seconded by Julian.</i></p>		Chair	<p>Moved: Bill Mann</p> <p>Seconded: Julian Wilmot</p> <p>Approval Unanimous</p>
3.2	<p>Actions arising and outstanding from the previous meeting/s:</p> <p>The Chair ran through the actions arising from the previous meeting and all actions outstanding. The Actions list was updated accordingly with the following action items confirmed as being complete:</p>		Chair	Discussion
	56	<p>School Nurse – no further action.</p>		
	59	<p>Solar Power Investigation</p> <ul style="list-style-type: none"> • 100kw system – cost of \$90k in Perth, would be \$180k in Hedland due to Horizon Power restrictions (CB said this was soon to change). • No real financial benefit for the investment with those costs. • Two other options – school doesn't purchase solar panels, bought by external company; purchasing solar power from an independent company. • Horizon Power approval is difficult to obtain. • Discussion around benefit of having a presentation from a relevant company so more questions can be asked. • CB discussed changes to legislation and queried where the panels would go. • Many options around splitting current provider and solar power. • Chair seconded suggest for a presentation to take place. • Chair said there was potential for students to benefit from the installation and creating link to STEM. 		
	60	<p>Upgrades to school grounds:</p> <ul style="list-style-type: none"> • Taken place – toilets, tree removal, more shade, external painting, floodways have had green mesh installed, gym floors. • More shade to go up between Engagement and HASS/Arts, changerooms almost done. • Submission has been put in for more CCTV. 		

	<ul style="list-style-type: none"> • AD queried shade on courts, has been requested by students – BM said it wouldn't be happening yet. • WW said BHP has been meeting about Hardie House upgrades and still working on Dept. of Education partnership. • TH queried whether FORM were still engaged for Hardie House upgrade, BM confirmed – Chair said a tender would need to go out once the work was confirmed. • Attending parent queried work around accessing funding, another gave positive feedback on recent upgrades. 		
4.0	Items of Business	Led By	Action
4.1	<p>Board Positions</p> <p><u>Parent Representatives</u></p> <ul style="list-style-type: none"> • Two successful candidates after online voting by parents. • Screening process will take place before official appointment. • Sending out an information pack and an induction will take place. • Online modules will need to be completed by all new members. <p>Action: Induction package to be send out by LF to all new board members (Staff Representatives, Head Boy/Girl, new Parent Representatives).</p> <p><u>Indigenous Representative</u></p> <ul style="list-style-type: none"> • Needs to be advertised prior to the next meeting (newspaper). • Members to send nominations to LF. • Suggestion that a Clontarf Indigenous staff member could be suitable to the position. <p><u>Community Representative</u></p> <ul style="list-style-type: none"> • NW suggested someone from the Department of Health would add value to the Board. <p>Action: discuss this position again at the next meeting.</p>	Chair	Discussion
4.2	<p>Role of School Board in Promoting the School</p> <ul style="list-style-type: none"> • Board needs to more proactively promote and support the school. • Need strong advocacy at a Government level by the Board. • Neglected part of WA by the Government. • Tracking well with support from industry with post-school destinations. • Clontarf working well. • Need support for students who are being brought to school as part of the attendance strategy – YIC involvement and funding required. • Housing for teachers an issue. 	BM	Discussion

	<ul style="list-style-type: none"> • Opportunity for the Board to work with primary school Boards. • Industry wants town to be attractive for workers. • JH discussed what work and suggested an Education Summit for Hedland schools to showcase unique programs (need to get ministers to attend to show what we do and what we need). • CB has been speaking with Government and there is nothing in the state budget and nothing projected, suggested a lot of people need to approach the Government to make requests (the school can't do this directly, but students can so perhaps the Student Council could do this repeatedly, using a template for a letter). • BM felt letters were a great idea and suggested seeking the Premier and Durack member to attend for the proposed Education Summit, with a drive from industry to deliver a powerful message. • Chair said a coordinator approach would be need. • Parent attending said there is a P&C member who can access Government and SCSA in Perth – need to communicate to P&C so concerns can be taken to Perth. • TA queried the specifics of what would be needed. • BM discussed infrastructure and literacy support, support from Statewide Services, housing for teachers and district allowances. • WW queried how the effort could be coordinated. • BM said planning is difficult and coordination would need to follow, talking about BHP work experience and percentage of ATSI students. • JH said the Children's Commissioner could be useful with the agenda of promoting and getting support for Hedland. • NW is meeting with a few key people and will discuss the school's need, but suggested the Summit would need to look at the cumulative positives around what is happening already and not highlight the negatives (this would happen automatically). • AD queried how the Student Council can help – discussion. • JH said that timing would be important. • Chair said school website needs to updated to assist in promotion. <p>Action: LF to coordinator meeting prior to next board meeting to discuss options for the Education Summit and come up with key ideas and a communication strategy.</p>		
4.3	<p>Clontarf Update</p> <ul style="list-style-type: none"> • Clint Ernst attended and presented current standing of Clontarf within the school 	CE	For Noting
4.4	<p>ERG Survey</p> <ul style="list-style-type: none"> • Survey provided to members for completion prior to the end of the meeting as part of the upcoming closure of the ERG review. 	LF	For Noting
5.0	Incoming Correspondence	Led By	Action
5.1	<p>Natasha Ball resignation.</p> <ul style="list-style-type: none"> • Tabled. 		

	<ul style="list-style-type: none"> Email attached as Appendix 6. LT – moved to advertise for an Indigenous Representative again via Facebook, Connect and newspaper. Suggested to speak with Simon Thompson from Follow the Dream about engaging parents of FTD students. No restrictions – can be a parent. The board will vote after bios are submitted by nominees. 	Chair	For Noting
6.0	Reports and Operational Matters	Led By	Action
6.1	<p>Principal’s Report: <i>(Appendix 3)</i></p> <ul style="list-style-type: none"> Last paragraph of report important – need to get this message out into the community. LT and WW will be part of the appointment process. NW pointed out that it is important that staff have ownership of changes so they can develop past individual leadership. 	BM	For Noting
6.2	<p>Financial Report:</p> <ul style="list-style-type: none"> Discount for paying fees early has resulted in more feeds being paid. CB queried where the refurbishment funds are in the finance – BM said this wasn’t seen on our books but was being tracked. 	KB	For Noting
6.3	<p>Student Council Feedback</p> <ul style="list-style-type: none"> Document presented and discussed. 	AD & AK	For Noting
6.4	<p>Staff Feedback</p> <ul style="list-style-type: none"> Feedback presented and discussed. CB made a comparison to the progress of WAPOL over the previous years – changed perception in the town and retention of staff since that time. NW said we need to sell the opportunities for staff to attract and retain them. Chair queried what staff would actually want. WW queried what causes staff to leave. JW wasn’t sure and will collect evidence and present at the next meeting. BM pointed out that staff wanting to return to be close to family continues to be an issue. <p>Action: JW & CF to collect evidence on why staff leave and present findings.</p>	JW	For Noting
6.5	<p>Business Plan Progress Report</p> <ul style="list-style-type: none"> Ran out of time to be presently properly. 		For Noting

	<ul style="list-style-type: none"> Chair requested the information be sent out digitally – BM requested that the presentation take place at the next meeting so it can be discussed properly. 	LF	
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7.0	Industry Sub Group	Led By	Action
7.1	<ul style="list-style-type: none"> Next step is to include other industry representatives. 	Chair	For Noting
8.0	Items for next meeting/General Business	Led By	Action
8.1	Items for next meeting: <ul style="list-style-type: none"> Reminder to email Laura agenda items up to 2 weeks prior to the next meeting. Business Plan Progress Report. 	Chair	For Noting
8.2	Other Business: <u>Parent in attendance</u> <ul style="list-style-type: none"> Appreciation for James Renner's work in the Trade Training Centre. <u>Public Board Meeting</u> <ul style="list-style-type: none"> Lower attendance by community members shows improvement and change in perception/attitude. 	Chair	For Discussion
9.0	Next Meeting		
9.1	Thursday 20 th June	Chair	
9.0	Meeting Close		
9.1	The meeting was declared closed by the chair at 6:22pm	Chair	

Signed: Lincoln Tavo (Chair)

Date:

Signed Bill Mann (Principal):

Date:
