


How to Scan Work Using an iPhone



If you have an iPhone or an iPad you can scan your work.

Step 1. Open **NOTES** app.

Step 2. Create a new note (little icon depicting a piece of paper and pencil)

Step 3. Look for the symbol of a circle with a “+” sign in it. 

Step 4. Select scan documents.

The icons/wording may vary depending which iPhone or iPad you have, but you can definitely use these devices to scan work.